

Form No. :

Last Date of Submission of Form : 15/3/2012



VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA

Rawatbhata Road, Kota - 324021 (Raj.)

वर्धमान महावीर खुला विश्वविद्यालय

रावतभाटा रोड कोटा – 324021 (राज.)



Programme Guide & Application Form

कार्यक्रम दर्शिका एवं आवेदन-पत्र

July - 2012

Management Entrance Test on 15/4/2012

MANAGEMENT PROGRAMMES

- Master of Business Administration (Human Resource Management) MBA (HRM)
- Master of Business Administration (Financial Management) MBA (FM)
- Master of Business Administration (Marketing Management) MBA (MM)
- Master of Business Administration (International Business) MBA (IB)
- Master of Business Administration (Risk and Insurance Management) MBA (RIM)

Web site : www.vmou.ac.in

E-mail : VC_vmou@yahoo.com

मूल्य : 500 / -
550 / - (डाक द्वारा)

VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA

THE UNIVERSITY

Vardhaman Mahaveer Open University (VMOU) was established by an Act of the Rajasthan State Legislative Assembly in 1987 with a view to achieve the following objectives.

- ★ Democratizing higher education by taking education to the doorsteps of students.
- ★ Providing access to quality education to all those who seek it, irrespective of age or formal qualification.
- ★ Offering need based academic programmes by giving professional and vocational orientation to the courses.
- ★ Promoting and developing distance education in the State of Rajasthan.

Special features of the Open and Distance Education System :

- ★ Relaxed entry requirements.
- ★ Provision of equal opportunities of admission to people from all walks of life.
- ★ Provision of learning at one's own pace, place and time.
- ★ Cost effective educational operations.
- ★ Self instructional printed course material.
- ★ Network of students support services throughout the State of Rajasthan.
- ★ Face to face and distance counselling wherever and whenever needed.
- ★ Continuous evaluation through internal home assignments.
- ★ Provision of term-end examinations.

ACADEMIC PROGRAMMES

The University offers both short term and long term Programmes leading to Certificate, Diploma or Degree covering conventional as well as innovative programmes. Most of these programmes have been developed by VMOU and a few are borrowed from IGNOU. They are launched with a view to fulfil the student's needs for :

- ★ Improvement of skills.
- ★ Acquisition of professional qualifications.
- ★ Continuing education and professional development at work place.
- ★ Self-enrichment.
- ★ Diversification of knowledge etc..

CREDIT SYSTEM

The University follows the Credit System for its Programmes. Each credit amounts to 30 hours of study containing all learning activities. Thus, a six credit course involves 180 hours. All management courses are six credit courses. Completion of an academic programme (Degree or Diploma) requires successful clearing of both the home assignments and the term end examinations of each course in a Programme.

STUDENTS SUPPORT SERVICES

VMOU has established a number of Study Centres throughout the state of Rajasthan. Study Centre provides counselling facilities at periodic intervals, acts as information centre and examination centre. Currently about 6 Study Centres located at Divisional Headquarters provide counselling facilities for Management Programmes. Each student will be assigned a Study Centre specially designed for Management Programmes. List of study centres and regional centres is enclosed in the appendix.

Learners may seek the help of the following University functionaries for sorting out the problems as indicated below :

- | | | |
|-------|--|---|
| (i) | About non-receipt of study materials, Assignments etc. | Director (MP&D), VMOU
Rawatbhata Road, Kota - 324 021
Phone : 0744 - 2470485, 2470615 |
| (ii) | About admission, Fee Receipts, Registration, change of Study Centre and postal address, etc. | Concerned Regional Centre of VMOU |
| (iii) | About examination centres, results, marksheets, re-totalling etc. | Controller of Examinations, VMOU,
Rawabhata Road, Kota - 324 021
Phone : 0744 - 2470033 |
| (iv) | About Project Proposals (MP - 601) | Canvenor, Department of Management,
VMOU, Rawatbhata Road, Kota - 324 021 |

Students are advised to get in touch with their Regional / Study Centres for advance / timely / day to day information.

PROGRAMME DELIVERY

The methodology of instructions in this University is different from that of the conventional Universities. The Open University System is more learner oriented and the student is an active participant in the teaching and learning process. Most of the instructions are imparted through distance rather than face to face communication. The University follows a multi-media approach for instructions. It comprises of :

- (a) **Written Printed Material** : The written printed material for both theory and practical components of the programme is supplied to the students for every course (on an average of 4 to 5 blocks per course). A block comprises of 3 to 5 units.
- (b) **Counselling Sessions** : Normally counselling sessions are held as per a schedule drawn before hand by the Co-ordinator of the Study Centre. They are generally held on Sundays. The counselling sessions will be held subject to the availability of a minimum number of students at a particular centre and local expertise.

PROGRAMME STRUCTURE

VMOU offers admission to the following Management Programmes :

- Master of Business Administration (Human Resource Management) **MBA (HRM)**
- Master of Business Administration (Financial Management) **MBA (FM)**
- Master of Business Administration (Marketing Management) **MBA (MM)**
- Master of Business Administration (International Business) **MBA (IB)**
- Master of Business Administration (Risk and Insurance Management) **MBA (RIM)**

I. MASTER OF BUSINESS ADMINISTRATION

Programme Code : MBA

It is a Three Year Master's Degree Programme with the following course structure :

MBA - I Year

S.No.	Course Code	Course Title
I Semester		
1.	MP 101	Management and Organizational Behaviour
2.	MP 102	Managerial Economics
3.	MP 103	Accounting for Managers
4.	MP 104	Fundamentals of Information Technology
II Semester		
5.	MP 201	Marketing Management
6.	MP 202	Financial Management
7.	MP 203	Human Resource Management
8.	MP 204	Operations Management

MBA - II Year

S.No.	Course Code	Course Title
III Semester		
1	MP 301	Business Environment
2	MP 302	Research Methodology
3	MP 303	Management Information System
4	MP 304	Quantitative Techniques
IV Semester		
5	MP 401	Strategic Management
6	MP 402	Indian Ethos in Management
7	MP 403	Entrepreneurship & Small Business Management
8	MP 404	International Business

MBA - III Year

Third Year of the MBA Programme is devoted to specialization courses. The student can opt any stream of the specialisation from Human Resources Management or Financial Management or Marketing Management or International Business or Risk & Insurance Management. The Project Report (MP - 60) is compulsory which is equivalent to two courses. The course structure of the MBA Third Year is as given below :

Human Resource Management Area :-

S.No.	Course Code	Course Title
V Semester		
1	MP 501HRM	Industrial Relations
2	MP 502 HRM	Organizational Development
3	MP 503 HRM	Human Resource Development
4	MP 504 HRM	Labour laws
5	MP505 HRM	Collective Bargaining & Negotiation Skills
VI Semester		
6	MP 601 HRM	Project Report/Dissertation
7	MP 602 HRM	Comprehensive VIVA VOCE

Financial Management Area :-

S.No.	Course Code	Course Title
V Semester		
1	MP 501FM	Indian Financial System
2	MP 502FM	Security Analysis & Portfolio Management
3	MP 503FM	Financial Services
4	MP 504FM	International Finance
5	MP 505FM	Capital Market & SEBI Regulations
VI Semester		
6	MP 6.01FM	Project Report/Dissertation
7	MP 6.02FM	Comprehensive VIVA VOCE

Marketing Management Area :-

S.No.	Course Code	Course Title
V Semester		
1	MP 501 MM	Consumer Behaviour & Marketing Research
2	MP 502 MM	Retail Management
3	MP 503 MM	Advertising & Brand management
4	MP 504 MM	Service Marketing
5	MP 505 MM	Sales & Distribution management
VI Semester		
6	MP 601 MM	Project Report/Dissertation
7	MP 602 MM	Comprehensive VIVA VOCE

International Business Area :-

S.No.	Course Code	Course Title
V Semester		
1	MP 501 IB	International Marketing
2	MP 502 IB	Export-Import Procedures & Documentation
3	MP 503 IB	Indian Foreign Trade
4	MP 504 IB	Managing Intellectual Property Rights
5	MP505 IB	Global Human Resouce Management
VI Semester		
6	MP 601 IB	Project Report/Dissertation
7	MP 602 IB	Comprehensive VIVA VOCE

Risk & Insurance Management Area :-

S.No.	Course Code	Course Title
V Semester		
1	MP 501 RIM	Principles & Practices of Insurance
2	MP 502 RIM	Insurance Regulatory Framework
3	MP 503 RIM	Acturial Science
4	MP 504 RIM	Life Insurance Practices
5	MP505 RIM	General Insurance Practices
VI Semester		
6	MP 601 RIM	Project Report/Dissertation
7	MP 602 RIM	Comprehensive VIVA VOCE

Note : The University has right to change the course structure

ELIGIBILITY FOR MANAGEMENT PROGRAMMES

Bachelor's Degree with 3 years of supervisory / managerial / professional experience or Professional Degree in Engineering / Technology / Medicine / Architecture / Law or Professional Qualification in Accountancy / Cost and Works Accountancy / Company Secretaryship etc. or A Master's degree in any subject or any fresh graduate with 50% marks from any stream.

Explanations

- 'Professional' means a person holding a degree in Engineering, Law, Medicine, Accountancy etc.
- 'Experience' means work experience of a person during or after acquiring the qualification as specified above.
- Supervisory experience means that person is in the supervisory grade and supervising the work of a minimum of three subordinates reporting to him / her.
- Managerial Experience means that the person is concerned with decision making responsibilities.

ADMISSION

Admission to the Management Programmes will be granted on two considerations :

1. Qualifying in the Management Entrance Test organised by VMOU/MAT/CAT/RMAT/ Any other recognised test during last one year.(University reserves the right to exempt the test or decide the cut off pass percentage for admission) The requisite score card of the test is to be enclosed with the Application form if test is to be considered for Admission.
2. Those who will qualify the Entrance Test will be required to fulfil the admission eligibility as mentioned above.

The Entrance Test will be conducted at Ajmer, Bikaner, Jaipur, Jodhpur, Kota and Udaipur. The model question paper and instructions are given in the Appendix-I.

REGISTRATION

- (1) Admission forms will be submitted only at the time of first entry to the Programme. Subsequent continuation in the programme will be through Promotion. Form or Re-registration form will be made available at the Head Quarter / Regional Centre.
- (2) In case the student does not qualify the courses within stipulated examination. i.e. four examination attempts in two years he/she will have to re-register for those courses. The marks obtained in the qualifying courses will be carried forward. The Reregistration in the course the fee will @ Rs. 1000/- per paper valid for two years. Examination fee will be extra @ Rs. 150/- per course.

RESERVATION

The University follows Govt. policy in respect of reservation or seats in admission.

FEE STRUCTURE

The course fee will be paid through Challan in Oriental Bank of Commerce or a Bank Draft in favour of Vardhaman Mahaveer Open University payable at the city where concerned Regional Centre is situated both at the time of Admission / Readmission or Re-registration. The fee structure for different programmes will be paid as per instructions given below :

S. No.	Programme	Registration Fee (Rs.)	Course Fee (Rs.)	Development Fee (Rs.)	Exam. Fee (Rs.)	Total (Rs.)		
1	MBA - I Year	100	8000	100	1200	9400		
2	MBA - II Year	100	8000	100	1200	9400		
3	MBA - III Year	100	8000	100	1200	9400		

VALIDITY OF ADMISSION LISTS

Candidates who are offered admission have to join on or before the date indicated by the University. In case they seek admission for the next session they have to apply afresh in next year.

SIMULTANEOUS REGISTRATION

A student cannot register for more than one programme of the University simultaneously in any session. Students are, therefore, advised to seek admission to only one programme in the given academic session. Violation of this rule attracts cancellation of admission to all the programmes and programme fee will be forfeited.

INCOMPLETE AND LATE APPLICATIONS

Incomplete and late application forms will be summarily rejected without referring the candidate. The students are, therefore, advised to fill in the relevant columns carefully and enclose all the copies of the certificates asked for and submit the filled in form to the concerned Director, Regional Centre before the due date.

MEDIUM

The medium of instructions and examination is English.

EVALUATION AND EXAMINATIONS

The evaluation system of the Programme is based on two components :

- (a) **Continuous Evaluation** : It carries a weightage of 20% marks which consists of Home Assignments.
- (b) **Term-end Examinations** : It carries a weightage of 80% marks. Term-end Examinations will be held in the months of June and December every year. The students are at liberty to appear in any of the examinations conducted by the University during the year subject to the completion of the minimum time frame prescribed for the programme pursued.

For appearing in the examination a student has to submit an examination form before the due date. If a student misses any Term-end Examination, he/she may appear for any of them or all the papers in the subsequent Term-end Examination subject to a maximum of eight courses at a time. This facility will be available until a student secures the minimum pass grade upto a period of four examination attempts since the date of registration of the course.

For successfully qualifying a course, a student will have to obtain at least 40% marks in both continuous and term-end examination respectively. However, overall average should be at least 50% marks for the successful completion of a Semester and the programme.

As per University rules there is no provision of improvement of marks through re-examination.

All Legal cases, if any, are subject to the jurisdiction of Kota City (Rajasthan) only.

VARDHAMAN MAHAVEER OPEN UNIVERSITY

MANAGEMENT PROGRAMME

MODEL QUESTION PAPER FOR THE MANAGEMENT ENTRANCE TEST (MET)

1. Introduction

Candidates seeking admission in the Management Programme of this University will have to appear for and show sufficient level of competence and aptitude in the "Management Entrance Test" conducted by the University. The information regarding the Entrance Test is as under :-

2. Nature and Composition

This Entrance Test is designed for testing various mental abilities and skills that are considered essential for the successful completion of the Programme. The test consists of the following sections as given below :

Sections	Contents	No. of Questions	Marks
Section - I :	Reading Comprehension	25	25
Section - II :	Logical Reasoning	25	25
Section - III :	Data Interpretation	25	25
Section - IV :	Numerical Ability	25	25
TOTAL		100	100

The Candidate has to complete the test in one single session of 2 hours duration. It is necessary, however, to be present in the Examination Hall at least 30 minutes before the commencement of the examination. He/she can begin answering any "Section" and follow any sequence when answering the examination. Care should be taken to see that no section is omitted.

3. Nature and Types of Questions

Almost all the questions (herewith referred to as "items") are of the "multiple choice" type, wherein each item has four given options. The candidate has to "select" only one of the given options as his correct answer to the item and indicate the same by putting a cross (X) mark with ball pen only at the corresponding place/cell in the special answer-sheet distributed alongwith the question-paper. Putting a cross mark at more than one choice will be treated as a wrong answer and that particular question will be given zero marks. All

the questions carry equal marks. There will not be any negative marking.

4. Illustrative Examples

The examples given for each section are merely to illustrate the nature of task required. There may not be a perfect match between the examples cited here and the questions appearing in the examination question-paper.

SECTION - I : READING COMPREHENSION

In this component a passage or more passages will be given. The candidate has to read the passage very carefully and answer the items that follow it. Some items are meant for testing an understanding of what is stated therein, some others for testing interpretation and analysis of what is read and yet some more for testing understanding of contextual meanings of the specific words/phrases.

It is important to get through reading a sense of the principal ideas, organisation of the contents, information relating to ideas, attitudes, tone and general style of presentation before one attempts to answer the items. You should answer the item on the basis of what is in the passage and not on the basis of your personal opinion or knowledge. It would be better to read all the options before you select your answer. Here is an example to illustrate:

Directions : (Q.Nos. 1 to 5) : Read the following passage carefully and answer the questions given below it :

Our country is facing a severe environmental crisis. If it is not tackled on a war footing, it will certainly lead to socio-economic and ecological disaster, which will seriously affect the lives of millions of people, especially the poor. Government data usually underestimate the extent of environmental destruction. The recent satellite data have revealed that India is losing millions of hectares of forest every year which is many times more than the annual rate of deforestation put out by the forest department :

1. Who will be affected by the environmental crisis :
(a) Rich Class (b) Poor Class
(c) Common Man (d) Middle Class
2. According to passage which is a better device to judge the environmental destruction:
(a) Survey by forest department (b) Satellite
(c) Official Statistics (d) Socio-economic factors
3. The latest data regarding loss of forests have been collected by :
(a) Satellite (b) Environmentalists
(c) Indian farmers (d) Government

9. Which is the correct order ?

(a) Tutor - funeral - monks

(b) Tutor - funeral - marriage party

(c) Wedding party - funeral - monks

(d) Tutor - monks - wedding party

SECTION - II : LOGICAL REASONING

Directions :

In these items, each of the two capitalized words have a certain relationship to each other. Following the capitalized words are other pairs of words. Select the correct pair wherein the words are related in the same way as the two capitalized words are related to each other and tick mark in the appropriate box in the response sheet.

1. EYES : VISUAL

(a) water : fountain

(b) house : room

(c) face : facial

(d) sorrowful : sorrow

2. KNIGHT : SHIELD

(a) fencer : saber

(b) soldier : carbine

(c) welder : goggles

(d) mechanic : screwdriver

3. VOLUME : DENSITY

(a) acceleration : force

(b) resistance : current

(c) momentum : velocity

(d) pitch : frequency

Directions :

In question 4, complete the series by indicating the next number to come in the series and tick mark in the appropriate box in the response sheet.

4. 3, 4, 6, 7, 9,

(a) 10

(b) 12

(c) 11

(d) 13

Directions :

In question 5 and 6, find the stranger in the groups of jumbled words and tick mark in the appropriate box in the response sheet.

5. (a) MABOYB

(b) DSAARM

(c) LUTACTAC

(d) ANTRI

6. (a) SEON

(b) HUTOH

(c) HIFS

(d) NASHD

SECTION - III : DATA INTERPRETATION

Directions :

The passage below is followed by questions based on its contents. Answer the questions following the passage. Choose the right response and tick mark in the appropriate box in the response sheet.

Passage

INDIA'S POWER GENERATING CAPACITY

An additional power generating capacity of 38,000 MW is envisaged in the Eighth Plan. As far as the Seventh Plan is concerned, the capacity addition target of 22,245 MW would not only be met but also exceeded. A generation target of 226.5b units has been fixed for 1988-89. Against this target a total of 105.1b units had been generated during the period April to September, 1988. During the same period, 1160 MW comprising 1030 MW thermal and 130 MW hydel had been commissioned against a total target of 4496.5 MW for 1988-89.

The plant load factor (PLF) of thermal power stations was 52.4 percent in April-September, 1988, against a target of 54.2 percent. This was due to the fact that with a good monsoon, not only the requirements of power for agriculture had been less but also more hydel power could be generated. This led to reduced systems demand for thermal power, the target of electrification of 3,545 villages. In case of energisation of pumpsets, the target of 1.23 lakh pumpsets was exceeded by 47,000 pumpsets.

During 1987-88, against a target of energisation of 3.98 lakh pumpsets, about 5.61 lakh pumpsets had been energised. A crash programme for energisation of agriculture was undertaken in the drought months last year.

1. To meet the power generation target of 1988-89, by what percent should the power generation from October 1988 to March 1989 be more than the power generation during the first six months of 1988-89 ?
(a) 10.67 (b) 13.81
(c) 15.22 (d) 16.92
2. Assuming all the pumpsets in the electrified villages were energised the average number of pumpsets installed per village per month is nearly.
(a) 6 (b) 8
(c) 10 (d) 7

3. At the current rate, the number of pumpsets installed during the peiord 1988-89, will be....% less than the during 1987-88 :-
 (a) 17, total pumpsets energised (b) 17, targetted pumpsets to be energised
 (c) 48, total pumpsets energised (d) 65, targetted pumpsets energised
4. The percentage to be generated during 1988-89, after September 1988 is nearly:-
 (a) 74% (b) 28%
 (c) 62% (d) 47%
5. The total power requirement targetted for the Eighth Plan is more than the requirement for the Seventh Plany by :
 (a) 15655 MW (b) 11000b Units
 (c) 10000 MW (d) Cannot be determined from the given information

SECTION - IV : NUMERICAL ABILITY

This section contains items for designed testing the candidates ability to apply computational, algebraic, geometrical, graphical, symbolic and logical techniques to similar situations. These are for testing the ability to recognize numerical relationships and basic numerical operations.

1. The HCF of two numbers is 12 and their LCM is 168. If the sum of these two numbers is 108, then their difference is :
 (a) 36 (b) 48
 (c) 60 (d) 72
2. The least number which should be subtracted from 11075 to make it perfect square is :
 (a) 25 (b) 50
 (c) 55 (d) 75
3. The average age of a husband and wife was 25 years at the time of their marriage. If they were married seven years ago and now the average of them and their baby is 22 years, then the age of the baby is :
 (a) Less than a year (b) 1 year
 (c) 2 years (d) 3 years
4. $\sqrt{0.0081}$ is equal to :
 (a) 0.09 (b) 0.9
 (c) 0.08 (d) 0.81

5. $0.\bar{5}$ a recurring decimal can be written in the rational form as :
- (a) $1/2$ (b) $11/20$
(c) $111/200$ (d) $5/9$
6. On a new year day, each of the 10 friends presented a sum of Rs. 10 to each other. The total amount of money presented was :
- (a) 10×9 (b) $10 \times 10 \times 9$
(c) $10 \times 9 \times 9$ (d) $10 \times 10 \times 10$
7. A train 300 m long is running at a speed of 25 m per second. It will cross a bridge of 200 m long in :
- (a) 5 seconds (b) 10 seconds
(c) 20 seconds (d) 25 seconds

VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA

List of Regional Centres

RC Code	Address	Phone Number	
		Office	Fax
01	Director Regional Centre Vardhaman Mahaveer Open University 1938, Lohagal Road Ajmer (Rajasthan)	0145-2622855	0145-2421409
02	Director Regional Centre Vardhaman Mahaveer Open University 9/4-5, Mukta Prasad Nagar, RHB Bikaner (Rajasthan)	0151-2250758	0151-2250768
03	Director Regional Centre Vardhaman Mahaveer Open University Commerce College, JLN Marg Jaipur (Rajasthan)	0141-2709425	0141-2705965
04	Director Regional Centre Vardhaman Mahaveer Open University 2/272-273, Kudi Bhaktasani, RHB Jodhpur (Rajasthan)	0291-2730655	0291-2730665
05	Director Regional Centre Vardhaman Mahaveer Open University VMOU Campus, Rawatbhata Road Kota (Rajasthan)	0744-2472507	0744-2472517
06	Director Regional Centre Vardhaman Mahaveer Open University Outside Surajpole Udaipur (Rajasthan)	0294-2417149	0141-2411991
S.C. Code	LIST OF STUDY CENTRES (MANAGEMENT PROGRAMME)		
1.1	Govt. College, Ajmer		
1.2	Govt. Dungar College, Bikaner		
1.3	R.A. Poddar Institute of Management J.L.N. Marg, Jaipur		
1.4	Jaswant College, Jodhpur		
1.5	Govt. Commerce College, Kota		
1.6	College of Commerce & Management, Udaipur		

Test Score |

Pl. attach Score Card

FORM NO. _____

VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA

Rawatbhata Road, Kota - 324 021 (Raj.)

APPLICATION FOR ADMISSION IN MANAGEMENT PROGRAMME

To be filled by the student in CAPITAL letters only. Complete form with copies of certificates should be sent to the Regional Centre concerned so as to reach on or before last date notified by the University.

Affix latest
passport size
photograph
duly attested by
the candidate

1. Programme Code (See Programme Structure)

2. (a) Study Centre Code : (b) Regional Centre Code :

3. Scholar No. (if already registered in VMOU)

4. Name M./Ms.
(Use Capital Letters)

5(a) Father's Name _____ (b) Mother's Name _____

6. Postal Address (Use Capital Letters) _____

_____ Pin Code _____

7. Date of Birth
Days Month Year

8. Educational Qualification

(a) 10+2 or its equivalent : Year Passed % of marks

Name of Board Year Passed % of marks

(b) Graduate or equivalent Year Passed % of marks

University Year Passed % of marks

(c) Post-graduate or equivalent Year Passed % of marks

(d) Any other Year Passed % of marks

(b) State of Residence

9. (a) Nationality

10. General Information (Please tick (✓))

11. Sex : Male Female

12. Category : General SC ST OBC Physically
SBC Handicapped

13. Background : Urban Rural Tribal

14. Status : Married Unmarried Widow Divorcee/Seperated

15. Service : Ex-Serviceman War Widow

16. Employment : Employed Unemployed VMOU Regular Employee
(attach certificate)

CUT FROM HERE

* For use by Regional Centre Office

Eligible

Not Eligible

Signature of Director
(Regional Centre)

DECLARATION BY THE APPLICANT

I, hereby, declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfill the minimum eligibility criteria and I have provided necessary information which on being found incorrect and misleading my candidature shall be liable for cancellation by the university at any time and I shall not be entitled to refund of any fee paid by me to the University.

Place :

Date : **Signature of the Candidate**

EXPERIENCE CERTIFICATE

This is to certify that Mr./Ms. _____ is a bachelor's degree holder as per our record and employed with this organisation since _____ and has more than three years of Supervisory/Management/ Professional experience. In all _____ (number) persons have been working under his / her supervision.

Place _____

Date _____

Signature _____

Name _____

Designation _____

SEAL

(Self employed professionals may certify on their own behalf but they should attach attested copies of their Registration Certificate).

CATEGORY CERTIFICATE (For SC / ST Candidates)

This is to certify that Mr./Ms. _____ son / daughter of Shri _____ Village _____ Town _____ Distt. _____ State / U.T. _____ belongs to _____

Caste which is recognised as Scheduled Caste / Scheduled Tribe under the Consitution (Scheduled Caste part C States) Order 1951 (read with the SC/ST lists (Modification) Order, 1956).

Mr./Ms. _____ and his/her family reside in Village / Town _____

District _____ State / U.T. _____

Signature of Tahsildar/Commissioner/District Magistrate

Place : _____ Name : _____

Date : _____ Seal / Stamp _____

FORM NO. _____

VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA

Regional Centre _____

PERMISSION LETTER

Name :

Address :

Programme Code :

Photo of the applicant duly signed by the applicant and attested by Director, Regional Centre

The candidate is allowed to appear in the Management Entrance Test to be held as under:
(for office).

Time : _____

Date : _____

Centre : _____

Control No. : _____

Signature of the Candidate at the Test Centre

Director, Regional Centre

FORM NO. _____

VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA

Regional Centre _____

PERMISSION LETTER

(To be issued to the Applicant)

Name :

Address :

Programme Code :

Photo of the applicant duly signed by the applicant and attested by Director, Regional Centre

The candidate is allowed to appear in the Management Entrance Test to be held as under:
(for office).

Time : _____

Date : _____

Centre : _____

Control No. : _____

Signature of the Candidate at the Test Centre

Director, Regional Centre

INSTRUCTIONS :

1. This letter should be produced on demand at the Examination Centre or any other Establishment of VMOU to use its facilities.
2. Duplicate Permission Letter will be issued by the Regional Director.
3. Loss of Letter is to be reported to the Authority after completion of the Test.
4. The letter is to be handed after the Test to Vardhaman Mahaveer Open University officials.

CUT FROM HERE

विद्यार्थी ध्यान दें

इस विवरणिका में दिये गये विवरणों को पूरी तरह ध्यान से पढ़ें। इसे समझने का प्रयास करें और इसमें दिये गये निर्देशों के अनुसार प्रवेश हेतु आवेदन की कार्यवाही करें।

मान्यता

1. वर्धमान महावीर खुला विश्वविद्यालय, कोटा के अधिनियम 1987 (नं. 35-1987) के अन्तर्गत स्थापित है। इसका कार्यक्षेत्र सम्पूर्ण राजस्थान प्रदेश है।
2. यह विश्वविद्यालय यू.जी.सी. के सेक्शन 12-बी के अन्तर्गत देश का एक मान्यता प्राप्त विश्वविद्यालय है। (यू.जी.सी. पत्र संख्या एफ-25/11/87 (सी.पी.पी.) दिनांक 23 मार्च, 1989)
3. यह विश्वविद्यालय भारतीय विश्वविद्यालय संघ (AIU) द्वारा भी मान्यता प्राप्त है। इसके अनुसार विश्वविद्यालय द्वारा प्रदान किये जा रहे सभी सर्टिफिकेट, डिप्लोमा एवं डिग्री अन्य सभी विश्वविद्यालयों के समकक्ष स्वीकृत है। (EV/II(80)90/176300 दिनांक 26 फरवरी 1991)

यू.जी.सी. नई दिल्ली द्वारा आदेश संख्या (F1-52/2000(CPP-11)) दिनांक 2 नवम्बर 2004 के अनुसार यू.जी.सी. अधिनियम, 1956 सेक्शन 22(एफ) के अनुसार सभी प्रकार के सर्टिफिकेट, डिप्लोमा, डिग्री देने के लिए अधिकृत है। यू.जी.सी. के अनुसार वर्धमान महावीर खुला विश्वविद्यालय द्वारा मुक्त/दूरस्थ शिक्षा के माध्यम से प्रदान की गई सर्टिफिकेट, डिप्लोमा, डिग्री परम्परागत विश्वविद्यालयों के सर्टिफिकेट, डिप्लोमा, डिग्री के समकक्ष मानी जायेगी।

ACADEMIC PROGRAMMES ON OFFER

DOCTOR OF PHILOSOPHY PROGRAMME :	Ph.D.		
MASTER OF PHILOSOPHY PROGRAMME (M.Phil.):			DIPLOMA PROGRAMME :
Master of Philosophy (Economics)	MPEC		Diploma in Poultry Management
Master of Philosophy (History)		MPHI	Diploma in Social Problems in Rajasthan
Master of Philosophy (Political Science)	MPPS		Diploma in Watershed Management
Master of Philosophy (Hindi)	MPHD		Diploma in Nutrition and Health Education
Master of Philosophy (English)		MPEG	Diploma in Computer in Office Management
Master of Philosophy (Geography)	MPGE		Diploma in Culture & Tourism
Master of Philosophy (Sanskrit)		MPSA	Diploma in Library & Information Science
Master of Philosophy(Library & Information Science)		MPLS	Diploma in Management
MASTER'S DEGREE PROGRAMME :			Diploma in Accounting Management
Master of Journalism (Mass Communication)	MJ(MC)		Diploma in Tourism Management
Master of Arts (Economics)	MAEC		CERTIFICATE PROGRAMME :
Master of Arts (History)	MAHI		Certificate in Food & Nutrition
Master of Arts (Political Science)	MAPS		Certificate in Computer Training for Beginner
Master of Arts (Hindi)	MAHD		Certificate in Computing
Master of Arts (Education)	MAED		Certificate in Culture and Tourism
Master of Arts (English)	MAEG		Certificate in Rajasthani Language & Culture
Master of Arts (Public Administration)	MAPA		Certificate in Functional Rajasthani
Master of Arts (Sociology)	MASO		Certificate in Panchayati Raj Project
Master of Arts /Science Geography	MAGE/M.Sc.GE		Certificate in Disaster Management
Master of Arts (Sanskrit)	MASA		Certificate in AIDS and Family Education
Masre of Commerce	M.Com.		Certificate in Legal Awareness for Women
Master of Business Administration	MBA		Certificate in Tourist Guidance
Master of Library and Information Science		MLIS	Certificate in Homeopathic Medicinal System
BACHELOR'S DEGREE PROGRAMME :			Certificate in Obstetrics Assistance
Bachelor of Arts	B.A.		Certificate in Salesmanship & Marketing
Bachelor of Commerce	B.Com.		Certificate in Prakrit Language
Bachelor of Science	B.Sc.		Certificate in Apabhransha Language
Bachelor of Journalism (Mass Communication)	BJ(MC)		Certificate in Application Software and Web Designing
Bachelor of Library and Information Science	BLIS		Certificate in Computer Networking and Internet
Bachelor of Education	B.Ed		Certificate in Programming in C++ and Java
BACHELOR'S PREPARATORY DEGREE PROGRAMME :			Certificate in Programming in VB-2005 DOT NET
Bachelor of Arts Preparatory Programme		BAP	Certificate in Awareness of Gandhian Methods
Bachelor of Science Preparatory (Bridge Course) Programme	BScP		Certificate in Functional English
Bachelor of Commerce Preparatory Programme	BCP		Certificate in Osteopathy
POST GRADUATE DIPLOMA PROGRAMME :			Repair and Maintenance of
Post Graduate Diploma in Labour Laws, Industrial Relation & Personnel Management	PGDLL		Air Comditioner & Refrigerator
Post Graduate Diploma in Water Resource Management		PGDWR	Repair and Maintnence of Radio,TV
Post Graduate Diploma in Tourism & Hotel Management		PGDTH	CD Player & DVD Player
Post Graduate Diploma in Computer Application	PGDCA		Repair and Servicing of Two-Wheelers
Post Graduate Diploma in Environment & Sustainable Development		PGDES	Repair and Servicing of Tractor
Post Graduate Diploma in Human Resource Management		PGDHRM	Diesel Engine and Pump-set Mechanic
Post Graduate Diploma in Marketing Management	PGDMM		Sheet Metal Work
Post Graduate Diploma in Financial Management	PGDFM		Welding (Gas & Electric)
Post Graduate Diploma in Gandhian Nonviolent Conflict Resolution	PGDGN		Waiter Cum Caterer
			Nursery Management
			Dairy Management
			Certificate in House Hold Wiring
			Certificate in Sanitary Hardware Fiter
			Certificate in Sprinkler & Drip Irrigation System
			Certificate in Krishi Jankar
			Certificate in Pashu Jankar