

Financial Bid
(For envelope 'B')

VARDHAMAN MAHAVEER OPEN UNIVERSITY

(Formerly Kota Open University, Kota)
Rawatbhata Road, Kota - 324 021

IMPORTANT TERMS & CONDITIONS FOR EMPANELMENT OF
THE OFFSET PRINTERS

For Printing , Reprinting & Binding of Textbooks for the year 2011-12

1. The rates shall be quoted both in words and in figures in Annexure 'II'. In case of any discrepancy between the offer quoted in words and in figures, the offer in words will be treated as the correct offer of the Tenderer.

The Tenderer has to quote his offer in Annexure - II enclosed with the Financial Bid to be placed in Envelope 'B'.

2. After acceptance of tender the Tenderer will have to submit the Bank Guarantee of Rs. 50,000/- (Rs. Fifty Thousand only) as a security deposit against paper. The Tenderer will have to submit the Bank Guarantee within 8 days of the acceptance of tender. Earnest money of successful Tenderer(s) would be refunded after the completion of agreement and the satisfactory report from the unit. Earnest money of unsuccessful Tenderer(s) will be refunded as early as possible after finalization of the tender process. No interest will be paid on such amount.
3. The earnest money will be forfeited if the tender is withdrawn ;
 - (a) at any time prior to its rejection, or
 - (b) before or after its acceptance is communicated to the Tenderer, or
 - (c) If the successful Tender fails to execute an agreement and fails to furnish security deposit within 8 days of the receipt of the letter of acceptance.
4. The rates once accepted by the university will hold good till the completion of the agreement. No increase or decrease will be considered on the any account at any time.
5.
 - (a) The commission if any, charged by the Banker of the Tenderer, shall be borne by the Tenderer himself.
 - (b) The policy of Transit Insurance is to be drawn by the Tenderer. Books and paper in transit will be at the risk of the Tenderer.
6.
 - (a) The successful Tenderer(s) shall be required to enter into an agreement on Rs. 100/- stamp paper with the University and comply with necessary legal formalities as per the Indian Contract Act 1872. The Successful Tenderer(s) will bear all legal expenses of execution of the Agreement for Empanelment.
 - (b) The copyright of every book shall always rest solely with the University.
 - (c) The successful Tenderer(s) shall execute an agreement within 8 (eight) days from the receipt of the letter of acceptance of the Tender. Agreement shall not be executed without furnishing the security deposit amount in the form of Bank Guarantee of Rs. 50,000 only (Rs. Fifty Thousand) to the University.

- (d) If the Tenderer fails to execute the agreement and fails to furnish security amount within the time mentioned above, the earnest money shall be forfeited and/or the Tenderer shall be liable to be debarred for participation in the future tendering for a period of three years.
7. Failure to fulfil any of the contractual obligations and / or execution of contract after its acceptance by the Tenderer and/or breach of any provision of the agreement by the successful Tenderer, and/or violation of the terms and conditions of Technical and Commercial Tender Bids and/or any of the terms and conditions in the Work order may make the tenderer liable to the blacklisted.
 8. There should not be any overwriting and erasures in filling up tender form 'A' and 'B'. Mistakes, if any may be scored out and neatly written with duly attestation by the signatory otherwise Tender will be rejected.
 9. The rights to accept or reject any tender or all the tenders without assigning any reasons there of are reserved by the Unviersity.
 10. In case of non-execution of R/C by DGS & D for 60 gsm white offset printing paper & 175 Gsm Art paper or not issued by the department. Paper will be used by the firm & payment will be made as per final rates of agreement. Special nature of paper will be used by the firm as per rates of agreement.
 11. Any dispute related to this tender and arising out of terms and conditions thereof, the same will be subject to Kota judicial jurisdiction only.

Sd./-

Incharge (MPD Unit)

Vardhaman Mahaveer Open University, Kota

Certificate to be recorded by the Tenderer while submitting offer

I/We we have carefully read and understood the above important instructions, terms and conditions of the financial Bid put into (Envelope 'B') and we hereby agree to abide by them without any prejudice and reservation.

Date : _____

Place : _____

Official Signatory of the Firm

with official Rubber Stamp

(For envelope - 'B')

VARDHAMAN MAHAVEER OPEN UNIVERSITY

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Performa for Printing Rates

S. No.	Description	Rate in Rupees	
		Figures	Words
1.	Photocomposing Rates per square inch (only composed area will be calculated)		
	(a) Hindi		
	(b) English		
	(c) Other than Hindi & English		
	(d) Extra for Tabulation, Table & Mathematical Work		
2.	Scanning Rates per square inch		
	(a) For Black & White		
	(b) For Multi Colour		
3.	Negative per Square Inch		
4.	Positive per Square Inch		
5.	Butter Paper per Square Inch		
6.	CRC copy by CD (A-4 Size) per Page		
7.	Plate Making		
	(a) P.S. Plates (Positive & Butter) 24x34 / 23x36 inch per plate		
	(b) Wipe on Plates (Negative) 24x34 / 23x36 inch per plate		
	(c) Deep-etch Plates (Butter) 24x34 / 23x36 inch per plate		
	(d) CTP Plate 24x34 / 23x36 inch per plate		
8.	Paper Printing per colour for first 1000 (one thousand) impressions 24x34 / 23x36 inch per plate		

S. No.	Description	Rate in Rupees	
		Figures	Words
9.	Paper Printing per colour for extra 1000 (one thousand) impressions 24x34 / 23x36 inch per plate		
10.	Cover Paper Printing per colour for first 1000 (one thousand) impressions 24x34 / 23x36 inch per plate		
11.	Cover Paper Printing per colour for extra 1000 impressions 24x34 / 23x36 inch per plate		
12.	Lamination Per Square Inch (One Side)		
13.	Binding Per 1000 Forms for center binding upto 152 pages(Including folding, centre stitching, gathering, cutting)		
	(a) per 16 Pages Form		
	(b) per 8 Pages Form		
	(c) per 4 Pages Form		
14.	(a) Side Pasting Maximum 320 Pages (per book)		
	(b) For subsequent 4 pages per Book		
15.	Numbering Per 1000 (one thousand) Nos		
16.	Perforation per 1000 (one thousand) Nos.		
17.	Machine Ruling per 1000 (one thousand) Nos. 24x34 / 23x36 inch		
18.	Cover Designing Per Square Inch		
19.	Glue Pad of 100 sheets per piece (upto 12"x8.5" size)		
20.	Examination copy of 24x34/8 inch or 23x36/8 inch size with university monogram perforated die & Numbring (paper will be issued by the department)		
	(a) copy of 8 pages per thousand		
	(b) copy of 16 pages per thousand		
	(c) copy of 20 pages per thousand		
	(d) copy of 24 pages per thousand		
21.	Gathering and Stepling of various printed forms. Per form per thousand		

S. No.	Description	Rate in Rupees	
		Figures	Words
22.	Printing Paper		
	(a) White Offset Printing paper 24x34 inch perream (60 GSM)		
	(b) White Offset Printing paper 23x36 inch perream (60 GSM)		
	(c) White Offset Printing Art paper 23x36 (130 GSM)		
	(d) White Art paper 23x36 (300 GSM)		
	(e) White Art paper 23x36 (175 GSM)		
	(f) White Art paper 24x34 (175 GSM)		
	(g) White Maplitho paper 23x36 (80 GSM)		
	(h) White Maplitho paper 23x36 (90 GSM)		
	(i) White Maplitho paper 23 x 36 (70 GSM)		
	(j) ColourMaplitho Paper 23 x 36 (70 GSM)		

Note : The Printing material of the department may be seen on any working day of the Universtiy.

Signature of the Tenderer with Seal