



VARDHMAN MAHAVEER OPEN UNIVERSITY, KOTA

वर्धमान महावीर खुला विश्वविद्यालय, कोटा

Rawatbhata Road, Kota- 324021

रावतभाटा रोड़, कोटा-324021

निविदा-सूचना

(ई-निविदा सं० 28 /2025-26)

विश्वविद्यालय के अठाहरवें दीक्षान्त समारोह दिनांक 22.01.2026 हेतु राजस्थान लोक उपापन में पारदर्शिता अधिनियम 2012 व नियम 2013 (समय-समय पर हुए संशोधन के साथ) के अन्तर्गत प्रतिष्ठित फर्मों से ई-निविदाएं आमंत्रित की जाती है –

कार्य का नाम	अनुमानित राशि	बोली प्रतिभूति राशि	निविदा प्रपत्र शुल्क	निविदा प्रक्रिया शुल्क	निविदा डाउनलोड करने की तिथि	निविदा ऑनलाईन भरने की अंतिम तिथि	डिमाण्ड ड्राफ्ट विश्वविद्यालय में जमा करवाने की तिथि	पात्रता विड खोलने की तिथि
दीक्षान्त समारोह हेतु टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) व्यवस्था	10.00 लाख	20,000.00	1000.00	500.00	11.01.2026 (सॉय 5.00 बजे) से 17.01.26 (प्रातः 11.00 बजे तक)	17.01.2026 प्रातः 11.00 बजे तक	17.01.2026 को दोपहर 12.00 बजे तक	17.01.2026 को दोपहर 12.30 बजे

The detailed information for “दीक्षान्त समारोह हेतु टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) व्यवस्था” has been given in the tender document which may either be downloaded from <http://www.eproc.rajasthan.gov.in>, www.sppp.rajasthan.gov.in or University website www.v mou.ac.in. Bidder can participate in the Tendering Process only Online using <http://www.eproc.rajasthan.gov.in> website, Bidders should have a valid DSC before bidding.

Demand Draft for Bid Security & Bid fee will be in favour of “Vardhman Mahaveer Open University” Payable at Kota.

Demand Draft for Processing Fee will be in favour of “MD, RISL” Payable at Jaipur.

All Demand Drafts should reach to O.I.C. (Estate), Vardhman Mahaveer Open University, Administrative Building, Room No. 3, Rawat Bhata Road, Kota-324021 sealed in an envelope titled “दीक्षान्त समारोह हेतु टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) व्यवस्था” by 17/01/2026 up to 12:00 pm failing which bid shall not be considered. Corrigendum if any, will be published on these websites only.

O.I.C. (ESTATE)

वर्धमान महावीर खुला विश्वविद्यालय, कोटा
(रावतभाटा रोड़, कोटा-324021)

पात्रता विड़

(NIB No. 28 / 2025-2026)

dk; l dk uke %दीक्षान्त समारोह हेतु टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) व्यवस्था

1. बोलीदाता/फर्म का नाम :
2. (अ) पूर्ण पता :
(ब) दूरभाष एवं मोबाईल नं० :
3. पात्रता के मानदण्ड –
 - (a) जी.एस.टी. नं० (प्रति अपलोड करें) :
 - (b) पैन कार्ड नम्बर (प्रति अपलोड करें) :
 - (c) कार्यानुभव – विगत 7 वर्षों (01.01.2019 से 31.12.2025) के दौरान विश्वविद्यालयों के दीक्षान्त समारोहों में समान प्रकृति अर्थात् दीक्षान्त समारोहों में टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य व्यवस्था) का कार्यानुभव निम्नानुसार होना आवश्यक है :-

तीन कार्य प्रत्येक कार्य न्यूनतम राशि रु० 4,00,000/-
अथवा
दो कार्य प्रत्येक कार्य न्यूनतम राशि रु० 5,00,000/-
अथवा
एक कार्य प्रत्येक कार्य न्यूनतम राशि रु० 8,00,000/-

(इस हेतु कार्य पूर्णता प्रमाण-पत्र / अनुभव प्रमाण-पत्र की आवश्यक रूप से अपलोड करें)
- (d) समस्त डिमाण्ड ड्राफ्ट का विवरण –

निविदा प्रपत्र (Bid Fee) राशि का विवरण : बैंक का नाम
डी०डी० सं..... राशि रु० 1000/- दिनांक

बोली प्रतिभूति राशि (Bid Security) का विवरण : बैंक का नाम
डी०डी० सं..... राशि रु० 20000/- दिनांक

प्रक्रिया शुल्क (Processing Fee) राशि का विवरण : बैंक का नाम
डी0डी0 सं0राशि रू0 500/— दिनांक

(e) हस्ताक्षर युक्त निविदा शर्तें एवं अनुलग्नक A,B,C,D.

स्थान :—

हस्ताक्षर निविदादाता :—

दिनांक :—

नाम :—

दीक्षान्त समारोह हेतु टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) व्यवस्था हेतु शर्त :-

1. दरों को BOQ प्रारूप में ऑनलाइन भरा जायेगा।
2. डिमाण्ड ड्राफ्ट – निविदा प्रपत्र राशि रुपये 1000/- (NON-REFUNDABLE) एवं बोली प्रतिभूति राशि 20,000/- जो कि VARDHMAN MAHAVEER OPEN UNIVERSITY, KOTA के नाम देय और निविदा प्रक्रिया राशि रुपये 500/- जो कि MD RISL, JAIPUR के नाम देय होगा (NON-REFUNDABLE)। समस्त डिमाण्ड ड्राफ्ट एक बन्द लिफाफे में दि० 17/01/2026 को दोपहर 12.00 बजे तक अधोहस्ताक्षरकर्ता के कार्यालय में जमा कराना अनिवार्य है, अन्यथा संबंधित फर्म की निविदा नहीं खोली जावेगी।
3. पात्रता के मानदण्ड –
 - (a) जी०एस०टी० में पंजीयन
 - (b) पेन कार्ड
 - (c) कार्यानुभव – विगत 7 वर्षों (01.01.2019 से 31.12.2025) के दौरान विश्वविद्यालयों के दीक्षान्त समारोहों में समान प्रकृति अर्थात् दीक्षान्त समारोहों में टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य व्यवस्था) का कार्यानुभव निम्नानुसार होना आवश्यक है :-

तीन कार्य प्रत्येक कार्य न्यूनतम राशि रु० 4,00,000/-
अथवा
दो कार्य प्रत्येक कार्य न्यूनतम राशि रु० 5,00,000/-
अथवा
एक कार्य प्रत्येक कार्य न्यूनतम राशि रु० 8,00,000/-

(इस हेतु कार्य पूर्णता प्रमाण-पत्र / अनुभव प्रमाण-पत्र की आवश्यक रूप से अपलोड करें)
 - (d) डिमाण्ड ड्राफ्ट का विवरण –

निविदा शुल्क (Bid fee) का डिमाण्ड ड्राफ्ट।
बोली प्रतिभूति राशि (Bid Security) का डिमाण्ड ड्राफ्ट।
प्रक्रिया शुल्क राशि (Bid Processing fee) का डिमाण्ड ड्राफ्ट।
 - (e) हस्ताक्षर युक्त निविदा शर्तें एवं अनुलग्नक A,B,C &D
4. पात्रता विड़ में योग्य पाये जाने पर ही सम्बंधित फर्म की वित्तीय विड़ खोली जावेगी।
5. चूँकि टैन्ट व्यवस्था एक समग्र कार्य है, अतः न्यूनतम दर प्रदाता वाली फर्म (L-1) कुल योग (Overall) में न्यूनतम वाली फर्म को माना जावेगा। सम्पूर्ण कार्यदेश एक ही फर्म को देय होगा।

6. RTPP, 2013 के Rules 73 के अनुसार अधिकतम 50 प्रतिशत तक वस्तु व सेवाओं की मात्रा व मूल्य अनुसार अतिरिक्त मात्रा का आदेश दिया जा सकेगा। निविदत्त मात्रा से कम उपापन पर कोई क्षतिपूर्ति देय नहीं होगी। अतिरिक्त कार्य—आदेश बाबत RTPP, 2013 नियम 73 के लागू होगा जिन्हें वित्त विभाग की वेबसाइट www.financerajasthan.gov.in पर देखा जा सकता है।
7. टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) की सम्पूर्ण व्यवस्था (केवल फ्लावर डेकोरेशन के अतिरिक्त) का कार्य रिहर्सल के दिन अर्थात् दिनांक 21.01.2026 को दोपहर 12.00 बजे से पूर्व पूर्ण करना होगा एवं उक्त व्यवस्था मुख्य कार्यक्रम की समाप्ति तक रहेगी एवं सम्पूर्ण इकाई एक ही मानी जावेगी। विभिन्न भवनों पर विद्युत सजावट व्यवस्था दिनांक 21/01/2026 की रात्रि एवं 22/01/2026 की रात्रि तक रहेगी।
8. फ्लावर डेकोरेशन निर्देशानुसार Natural flower एवं Artificial flowers से करना होगा।
9. विडर द्वारा दी गई दरें समस्त कर सहित होनी चाहिए। अन्य किसी भी प्रकार का कर देय नहीं होगा।
10. दरें प्रति इकाई प्रतिदिन न होकर सम्पूर्ण कार्यक्रम की मानी जावेगी।
11. एयर कन्डीशनर एवं पेडस्टल फैन नये होने चाहिए।
12. प्रयुक्त होने वाली सामग्री को विश्वविद्यालय द्वारा जाँचा जा सकेगा।
13. टैन्ट व्यवस्था में प्रयुक्त होने वाली समस्त सामग्री यथा सीढ़ी, रस्सी, बल्ली एवं अन्य सामग्री आदि की व्यवस्था निविदादाता को करनी होगी। इसके लिए कोई अतिरिक्त चार्ज देय नहीं होगा।
14. विद्युत आपूर्ति में प्रयुक्त होने वाली सम्पूर्ण सामग्री यथा केबल, वायर, एम.सी.बी., चैन्ज ऑवर, स्वीच बोर्ड आदि की व्यवस्था निविदादाता को स्वयं करनी होगी। इस हेतु अलग से कोई राशि देय नहीं होगी।
15. निविदादाता द्वारा प्रस्तुत दरों में ट्रान्सपोर्टेशन चार्ज शामिल होगा। इस हेतु अलग से कोई राशि देय नहीं होगी।
16. किसी भी प्राकृतिक आपदा से होने वाले नुकसान के लिये विश्वविद्यालय उत्तरदायी नहीं होगा।
17. सप्लाय किये जाने वाला फर्नीचर सुदृढ़ एवं मजबूत होना चाहिए। इसके कारण किसी भी अव्यवस्था एवं दुर्घटना की जिम्मेदारी पूर्ण रूप से निविदादाता की होगी।
18. प्रयुक्त की जाने वाली सामग्री श्रेष्ठ गुणवत्तायुक्त एवं साफ—सुथरी होनी चाहिए।
19. किसी भी न्यूनतम दर वाली निविदा को स्वीकृत करने के लिए विश्वविद्यालय बाध्य नहीं है।

20. निविदा या निविदा के किसी भाग को बिना कारण बताए रद्द किया जा सकता है।
21. स्वीकृत निविदादाता द्वारा 5% धरोहर राशि (Security Deposit) जमा करवाई जावेगी जिसमें 2% बोली प्रतिभूति राशि समायोजन योग्य होगी।
22. शर्तों का उल्लंघन करने पर फर्म को काली सूची में दर्ज किया जा सकेगा एवं उसके विरुद्ध नियमानुसार कार्यवाही की जावेगी।
23. बिल दो प्रतियों में मय मूल कार्यादेश के साथ फर्म उपलब्ध करवायेगी।
24. अन्य शर्तें राजस्थान लोक उपापन में पारदर्शिता नियम—अधिनियम एवं सामान्य वित्तिय एवं लेखा नियमों के अनुसार मान्य होगी।
25. किसी प्रकार का विवाद उत्पन्न होने पर न्याय क्षेत्र कोटा रहेगा।

प्रभारी अधिकारी
सम्पदा

मैंने उपरोक्त शर्तों का अध्ययन कर लिया है एवं उक्त शर्तों पर अपनी सहमति व्यक्त करता हूँ।

(हस्ताक्षर निविदादाता मय मोहर)

वर्धमान महावीर खुला विश्वविद्यालय, कोटा

(रावतभाटा रोड, कोटा-324021)

(सम्पदा प्रकोष्ठ)

वित्तिय-विड

(NIB No. 28 / 2025-2026)

कार्य का नाम : दीक्षान्त समारोह हेतु टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) व्यवस्था

S.No.	Description	Unit	Qty	Rate to be quoted by Contractor	Amount
	<u>Main Gate -</u>				
1	Gate Truss 8 pillar (Box Type 30' wide)	Per gate	1		
2	Gate Truss 4 pillar (Box Type 20' wide)	Per gate	1		
	<u>Sudhasagar Sabhagar & Subham Hall -</u>				
3	Banquet Chair with cover	Per Chair	500		
4	carpet (Red & Green)	Per Sq. Feet	12000		
5	VVIP Swiss Tent (14' x 28') With two single seat sofa, One center Table & One Dressing Table. Complete in all respect.	One Job	1		
6	PVC Chemical Toilet (Complete in All respect)	Each	1		
7	Flower decoration (theme based)	One Job	1		
	Stage - Dias, Podium, Railing back & front complete.				
	Sabhagar (Entry porch)				
	Subham building				
	Entry gate gallery & Maan Stumbh				
	Main Gate No. 1				
8	Sofa Set with cover	Each	24		
9	Center Table	Each	12		
10	Side Mehfil wall (White 10 feet height)	Per Sq. Feet	8000		
11	Sound System (Public Address system)	One Job	1		
12	Light Decoration outside of buildings - Sabhagar, Subham Hall, RC Kota, Reception, Admn. Building , VC Sectt., Lawn behind SAC building & V.C. Residence (for Two days i.e. Dt. 21 & 22-01-2026)	One Job	1		

	<u>Admn. Building & Behind SAC building</u>				
13	White ceiling	Per Sq. Feet	8500		
14	carpet (Red & Green)	Per Sq. Feet	6000		
15	Table with cover & Jhalar	Each	80		
16	PVC Chair	Each	100		
17	Round Table with cover & Jhalar	Each	10		
18	Side Mehfil wall (White 10 feet height)	Per Sq. Feet	1200		
	<u>V.C. Residence -</u>				
19	White house water proof tent (with one No. PVC chemical toilet & one no. wash basin)	Per Sq. Feet	4800		
20	Air Conditions (Tower A.C.)	Per Ton	7		
21	Padestal Fans	Each	4		
22	Table with cover & Jhalar	Each	25		
23	Banquet Chair with cover	Each	50		
24	Round Table with cover & Jhalar	Each	4		
25	Sofa Set with cover	Each	6		
26	carpet (Red & Green)	Per Sq. Feet	550		
27	Side Mehfil wall (White 10 feet height)	Per Sq. Feet	12000		
28	Pandal Light	1 Job	1		
29	D.G. Set 62.5 KVA (With all fittings & diesel)	Per Hour	6		
	<u>Science building & Guest house -</u>				
30	फर्श (दरी) + गद्दा + तकिया + चादर + रजाई	Per Set	150		
31	Table with cover & Jhalar	Each	15		
32	Round Table with cover & Jhalar	Each	4		
33	PVC Chair	Each	50		
	TOTAL Rs.				

Signature of Contractor with seal

Annexure –A

Compliance with the code of integrity and no conflict of interest

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness, and progress of the procurement process.
- (d) Not misuse any information shared between the procuring entity and the Bidders with intent to gain unfair advantage in the procurement process.
- (e) Not indulge in any correction including impairing or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process.
- (f) Not obstruct any investigation or audit of a procurement process.
- (g) Disclose conflict of interest, if any, and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must have a conflict of interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligation, or compliance with applicable laws and regulations.

A Bidder may be considered to be in conflict of interest with one or more parties in a bidding process if, including but not limited to;

- a. Have Controlling partners/shareholders in common; or
- b. Receive or have received any direct or indirect subsidy from any of them; or
- c. Have the same legal representative for purpose of the bid; or
- d. Have the relationship with each other, directly or through common third parties, that puts them in a position to have access have to information about or influence on the bid of another Bidder, or influence the decision of the procuring entity the bidding process; or
- e. The Bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one bid will result in the disqualification of all Bids in which the Bidder is involved. However this does not limit the inclusion of the same subcontractor , not otherwise participating as Bidder, in more than one Bid; or
- f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the goods, works or service that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring entity as engineer-in-charge /consultant for the contract.

Place :

Date

Signature of the Bidder with seal

Annexure –B

Declaration by the Bidder regarding qualifications

In relation to my/our Bid submitted to VMOU, Kota for procurement of दीक्षान्त समारोह हेतु टैन्ट, साउण्ड एवं विद्युत (ए.सी. एवं अन्य) व्यवस्था in response to their Notice **Inviting Bid No. 28 /2025-26**.

I/We hereby declare under section 7 of Rajasthan Transparency in Public Procurement Act , 2012, that:

1. I/We possess the necessary professional, technical , financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specification in the Bidding Document;
3. I/We have are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer , not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directions and officers not have, been convicted of any criminal offence related to my/our professional conducted or the making of false statement or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding;
5. I/We do not have a conflict of interest as specification in the Act, Rules and the bidding document, which material affects fair competition;

Date:

Place:

Signature of bidder with seal

Annexure –C

Grievance Redressal during procurement process

The designation and the address of the first appellate authority is Hon'ble V.C. UOK, Kota.

The designation and the address of second Appellate Authority is Additional Chief Secretary (Higher Education, Govt. Rajasthan)

(1) Filing an appeal

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to first Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a bidder as successful the appeal may be filled only by a bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filled under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the first Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of Procurement
- (b) Provisions limiting participating of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process ;
- (e) Applicability of the provisions of confidentiality

(5) Form of appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payments of fee.

- (c) Every appeal may be presented to first Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for Filing Appeal

- (a) Fee for first appeal shall be two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The first Appellate Authority or Second Appellate, as the case may be upon filing of appeal, shall issued notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or second Appellate Authority , as the case may be-
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents , relevant records or copies thereof relating th the matter
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Signature of the Bidder with seal

Form No. 1
[See Rule 83]

**Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act,
2012**

Appeal No. of

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

- i. Name of the appellant:
- ii. Official address, if any:
- iii. Residential address:

2. Name and address of the respondent(s):

- i.
- ii.
- iii.

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provision of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....

..... (Supported by an affidavit)

7. Prayer:

.....

Place

Date

Appellant's Signature

Additional conditions of contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, that Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quality, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to vary Quantities.

- (i) At the time of award of contract, the quantity of goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms & conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract.
- (iii) In case of Procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Service Provider fails to do so, the Procurement Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Service Provider.

3. Dividing quantities among one than more Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured for the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature of the Bidder with seal