



VARDHMAN MAHAVEER OPEN UNIVERSITY: KOTA
(REGISTRAR OFFICE)

No.F.2/VMOU/ESTT/13/1776-2-11

Dated: 26/6/2013

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 25th June, 2013 vide resolution No. 86/17.2, the Hon'ble Vice-Chancellor is pleased to appoint **Dr. Subodh Kumar** S/o Shri Rajnish Chandra date of birth 05-07-1975 on the post of **Associate Professor in Journalism** on a fixed remuneration Rs. 39000/- p.m. (Thirty Nine thousand rupees only) in pay scale 37400-67000 & AGP 9000/- as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-229 Dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation trainee period i.e. two year.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

Zam
REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr/Sh. S/o Sh.
7. Personal File Dr/Sh. *Subodh Kumar*
8. Bill Clerk, Accounts & Finance, VMOU, Kota.

a
DY.REGISTRAR(ESTT.)

सेवा में

कुलसचिव

वधमान महावीर सुभा विवि

कोटा

(1467)
29.06.2013

विषय: पदभार ग्रहण करने के संबंध में।

महोदय,

सादर अवगत कराना है कि आपने व्यापकता प्राप्त
संख्या एफ-2/वीएमओए/ईएस टीसी/13/7706-71 दिनांक
28.06.2013 के क्रम में में डॉ. सुबोध कुमार द्वारा
दिनांक 29.06.2013 समय 11.00 बजे सह-आचार्य
पत्रकारिता के पद पर पदभार ग्रहण कर लिया है।

आपका

Subodh Kumar

(डॉ. सुबोध कुमार)

(Dr. SUBODH KUMAR)

आचार्य

प्र. सचिव

प्र. सचिव
प्र. 2/9/13
GK



VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

No.F.2/VMOU/ESTT./14/3600-3608

Dated: 26/09/2014

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 19th September, 2014 vide resolution No. 89/13 the Hon'ble Vice-Chancellor is pleased to appoint **Sh. Surender Kumar Kulshrestha S/o Late. Shri Brij Bihari Lal** date of birth 04-08-1984 on the post of **Assistant Professor in Economics** on a fixed remuneration Rs. 18200/- p.m. (Eighteen thousand two hundred rupees only) in the UGC pay scale 15600-39100 & AGP 6000/- as per State Govt. Rules as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer-trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

To

The Registrar
V.M.O.U. KOTA

sub-Permission for leaving headquarter for one day

Sir

Due respectfully, I have newly joined this institution as a assistant professor in Economics. I will go to Jaipur for my luggage and books etc. purposes. So grant me permission for leaving headquarter on Sunday at 12.10.14.

Thanking You

Yours faithfully

[Signature]
11.10.14

Dr. Surender Kr. Kulshrestha
Assistant Professor in Economics
E.Ed - 1082



No. 38 (P.D.) Date 13.10.14
Put Attached
Registrar

Espr

[Signature]
14/10

11. training. his services shall be terminated without any notice.
The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

VARDHAMAN MAHAVEER OPEN UNIVERSITY: KOTA
(REGISTRAR OFFICE)

No.F.2/VMOU/Estt/T/07/ 794- 804

Dated: 29.5.2007

13

OFFICE-ORDER

On the recommendation of the Selection Committee and approved by the Board of Management in its meeting held on 29th May, 2007 vide resolution No 68/1 Vice-Chancellor is pleased to appoint Dr.(Smt.) Kshamata Chaudhary W/o Sh. Umesh Chaudhary (D/o Sh. G.S. Chaudhary), date of birth 21/10/70 on the post of Asstt. Professor in English on a fixed honorarium Rs. 7950/- p.m. (Seven thousand, nine hundred & fifty rupees only) as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 as probationer trainee for a period of two years as per the following terms & conditions:-

1. She will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case journey on duty, she shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of completed months. Other leaves shall not be permitted in probation training period. She shall be granted maternity leave as per rules.
5. No deputation allowance shall be admissible to a probationer -trainee, if, deputed.
6. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" on the existing pay scale (not the scale of his/her new appointment), whichever is beneficial to her while she is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of her pay.

Contd...2

7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, her services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)
12. The candidate has to produce Character certificate from two reputed persons at the time of joining her duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. She is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.

Contd...3

15. The candidate is responsible for any other work assigned by the University
16. She may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. She is directed to report on duty within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. She will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per direction of Govt. of Rajasthan.

sd-
REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director, Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr. (Smt.) Kshamata Chaudhary W/o Sh. Umesh Chaudhary (D/o Shri G.S. Chaudhary), 786 - Shastri Nagar, Dadabari, Kota.
7. Personal File Dr. (Smt.) Kshamata Chaudhary.
8. All Unit Head/ Director/Incharge----- VMOU, Kota.
9. Bill Clerk, Accounts & Finance, VMOU, Kota.
10. Guard file

12/8/1
REGISTRAR

The Vice Chancellor
V. M. O. V. Kota

15
72

Sub: Acceptance and joining the post of Asst. Prof. (Eng)
Resp. Sir

As per your office order F-2/VMOU/EstH/T/07/794-844
dated 29/5/07, I hereby report for joining
the duties as Asst. Prof. (English) from
today i.e. 29/5/07 afternoon.

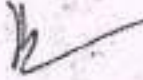
Thanking you.

Yours faithfully
Kshamati

[Dr. Kshamati Chaudhary]

Accepted (Appen)

For necessary
action to Registrar


22/5

D R 64
10/5/07



VARDHAMAN MAHAVEER OPEN UNIVERSITY: KOTA
(REGISTRAR OFFICE)

No.F.2/VMOU/ESTT./13/7700-705

Dated: 26/6/2013

OFFICE ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 25th June, 2013 vide resolution No. 86/17.2, the Hon'ble Vice-Chancellor is pleased to appoint Dr. Akbar Ali S/o Shri Syed Tanweer Ali date of birth 20-09-1977 on the post of Assistant Professor in Public Administration on a fixed remuneration Rs. 18200/- p.m. (Eighteen thousand two hundred rupees only) in pay scale 15600-39000 & AGP 6000/- as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation-training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation trainee period i.e. two year.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 10 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

[Signature]
REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr/Sh. S/o Sh.
7. Personal File Dr/Sh.
8. Bill Clerk, Accounts & Finance, VMOU, Kota.

[Signature]
DY. REGISTRAR (ESTT.)

To ESTT File Dr. Akbar Ali
The Registrar 8 05/07/13
VMOU
Kata

Date - 5th July, 2013/7
(61)

Sub: Joining VMOU as Assistant Professor in
Public Administration as per the office
Order No - F.2/VMOU/ESTT/13/7700-705

Respected Madam/Sir,

It is my pleasure to inform you that
I (DR. AKBAR ALI) am joining the services of
VMOU as Assistant Professor in Public
Administration on the forenoon of 5th July,
2013 as per the office order No F.2./VMOU/
ESTT/13/7700-705 issued from VMOU Kata
on 26-6-2013.

With this letter of Joining, I am submitting
1) Medical Certificate from the said medical
authority

2) Two Character Certificates

3) Relieving Order from my previous
employer (P.D.P.U. Gandhinagar, Gujarat)

I kindly request you to accept my
Joining from today (5th July, 2013) forenoon.

Thanking You

Yours sincerely, Dr. Akbar Ali
DR. AKBAR ALI
H.No-1076, Kation Ki
Peepali, Ghat-Grate
Jaipur-302003
Mb-9928339053

(15)

20

VARDHAMAN MAHAVEER OPEN UNIVERSITY: KOTA
(REGISTRAR OFFICE)

No.F.2/VMOU/Estt/T/07/ 14.846-852

Dated: 03/08/2009

OFFICE-ORDER.

On the recommendation of the Selection Committee and approved by the Board of Management in its meeting held on 01st August 2009 vide resolution No. 74/12, the Hon'ble Vice-Chancellor is pleased to appoint **Dr. B. Arun Kumar S/o Late Sh.P. Kumar**, date of birth 10/03/1967 on the post of **Associate Professor in Political Science with specialization in Gandhian Studies** on a fixed remuneration Rs. 27000/- p.m. (Twenty Seven thousand rupees only) of pay scale 12000-420-18300 as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. No deputation allowance shall be admissible to a probationer-trainee, if, deputed.
6. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to his while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)
12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.

13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below. (64)
- Planning and Designing of Curriculum and Programme
 - Writing/Rewriting, Editing, Revision, Translation of Unit
 - Vetting of Translation and Copy editing
 - Adaptation of a Unit
 - Audio, Video Programme
 - Radio Conferencing/Tele-Conference
 - Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - Coordination of a Course/Programme
 - Designing, Establishing, Monitoring Student Support Services,
 - Professional Development (Seminars etc.)
 - Research & Self Development
 - Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

sd/-
REGISTRAR

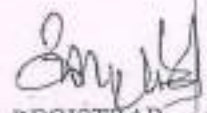
Copy to the following for information & necessary action:-

- The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
- OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
- Director Academic, Vardhaman Mahaveer Open University, Kota.
- Finance Officer, Vardhaman Mahaveer Open University, Kota.
- Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
- Dr. B. Arun Kumar, 61-A (New No. 22-A) Bhagwan Path, Rail Nagar, Kings Road, Jaipur - 302019

- Personal File of Dr. B. Arun Kumar
- Bill Clerk, Accounts & Finance, VMOU, Kota.

Copy also to-

- Commissioner, College Education, Rajasthan, Jaipur.


REGISTRAR

Dated : 19/8/2009.

The Hon'ble Vice-Chancellor
Vardhaman Mahaveer Open University
Kota.

(73)

Subject: Permission to join my new assignment as Associate
Professor, Political Science (Specialization in Gandhian
Studies) in VMOU, Kota from the forenoon of
August 19, 2009.

Respected Sir,

With reference to the above subject I humbly submit
that I have technically resigned from my earlier
assignment as Lecturer Political Science, College Education,
Govt. of Rajasthan as per the directions received from
Commissioner, Commissionerate of College Education, Jaipur
and Registrar VMOU, Kota. I was relieved from the
above assignment in the afternoon of August 18, 2009.

Therefore it is humbly requested now to permit
me to join my new assignment as Associate Professor,
Political Science (Specialization in Gandhian Studies) in
VMOU, Kota from the forenoon of August 19, 2009.

Yours sincerely

B. Arun Kumar

Dr. B. Arun Kumar

Request to provide the needful

19/8 Recd

1. (1) Office Order of Commissioner, Commissionerate of College Education
(2) All...



VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

167

No.F.2/VMOU/ESTT/14/17060-67

Dated: 8/01/2014

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 6th January 2014 vide resolution No. 87/14 the Hon'ble Vice-Chancellor is pleased to appoint **Dr. Alok Chauhan** S/o Shri Narendra Singh Chauhan date of birth 07-09-1982 on the post of **Assistant Professor in Geography** on a fixed remuneration Rs. 18200/- p.m. (Eighteen thousand two hundred rupees only) in the UGC pay scale 15600-39000 & AGP 6000/- as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He/She will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He/She is responsible for participation in contact programmes, workshops, weekend programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He/She may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation trainee period i.e. two year.
18. He/She is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Dept., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr/Sh.S/o Sh.
7. Personal File Dr/Sh.
8. Bill Clerk, Accounts & Finance, VMOU, Kota.

BY REGISTRAR(ESTT.)

1962
15-1-14

सेवा में,

श्रीमान् कुलसचिव महोदय,
वर्धमान महावीर खुला विश्वविद्यालय,
कोटा।

विषय:- ज्वाइनिंग रिपोर्ट प्रस्तुत करने हेतु।

मान्यवर,

उपयुक्त विषयान्तर्गत सविनय निवेदन है कि कुलसचिव कार्यालय, वर्धमान महावीर खुला विश्वविद्यालय, कोटा के द्वारा जारी कार्यालय आदेश No.F.2/VMOU/Estt//14/17060-67 दिनांक 08-01-2014 के क्रम में आज दिनांक 15-01-2014 को पूर्वाह्न सहायक आचार्य (भूगोल) के पद पर अपनी उपस्थिति दे रहा हूँ। नियुक्ति से पूर्व मैं किसी भी संस्थान में कार्यरत नहीं था। अतः सूचनाार्थ प्रेषित है।

दिनांक : 15-01-2014

संलग्न :-

1. मेडिकल सर्टिफिकेट
2. पसिज प्रमाण पत्र (2)

भवदीय,

(डॉ० आलोक चौहान)
आत्मज श्री नरेन्द्र सिंह चौहान

699(PAA)
15-01-2014

DR. ESTH.
15.1.14

Dr. T./Singh
15/1/14

It may be sent to DR. ESTH.
Registrar

DR. ESTH.
15.1.14

15.01.14



VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

No.F.2/VMOU/ESTT/14/17123-30

Dated: 29/01/2014

OFFICE-ORDER

(78)

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 6th January, 2014 vide resolution No. 87/14 the Hon'ble Vice-Chancellor is pleased to appoint Sh. Kapil Gautam S/o Shri Bhagwan Sahay Sharma date of birth 05-07-1988 on the post of Assistant Professor in Sanskrit on a fixed remuneration Rs. 18200/- p.m. (Eighteen thousand two hundred rupees only) in the UGC pay scale 15600-39000 & AGP 6000/- as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation-trainee period i.e. two year.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edp. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr/Sh.S/o Sh.
7. Personal File Dr/Sh.
8. Bill Clerk, Accounts & Finance, VMOU, Kota.

DIY.REGISTRAR(ESTT.)

83

26

सेवा में

श्रीमान कुलसचिव महोदय
वर्धमान महावीर स्मृति विश्वविद्यालय
कोटा।

विषय: कानूनी रिपोर्ट प्रस्तुत करने हेतु।

मान्यतर

असौजन्य विषयान्तर्गत निवेदन है कि कुलसचिव कार्यालय, वर्धमान महावीर स्मृति विश्वविद्यालय, कोटा के द्वारा जारी कार्यालय आदेश No.F:2/VMOU/Estt/14/17123-30 दिनांक 09-01-2014 के क्रम में आज दिनांक 11-01-2014 को पूर्वान्व, सहायक आचार्य (संस्कृत) के पद पर अभी उपस्थित न रहे हैं। सूचनार्थ प्रेषित है। अधुना, मैं वहाँ भी नौकरी नहीं कर रहा हूँ।

दिनांक 11-01-2014

भवदीय

(Signature) 11/01/14

कपिल गोपाल

आत्मज श्री भगवान सहाय सेवा

संलग्न

1. प्रमाणित सर्टिफिकेट
2. सस्त्र प्रमाण पत्र (2)

DR-ESTT
11/01/14

Dr T. Singh

11/01/14

It may be sent to DR-ESTT.

Registered

DR-ESTT

Bina
11-01-14

688(PAR)
11-01-2014

Sn. Yalam

11/01/14



VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

No.F2/VMOU/ESTT/14/3618-26

Dated: 26/09/2014

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 19th September, 2014 vide resolution No. 89/13 the Hon'ble Vice-Chancellor is pleased to appoint **Sh. Sandeep Hooda** S/o Shri Resham Ram Hooda date of birth 27-06-1985 on the post of **Assistant Professor in Zoology** on a fixed remuneration **Rs. 18200/- p.m.** (Eighteen thousand two hundred rupees-only) in the UGC pay scale 15600-39100 & AGP 6000/- as per State Govt. Rules as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer-trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. He will be required to furnish/produce police verification from the concerned Superintendent of police.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Planning & Development, Vardhaman Mahaveer Open University, Kota.
4. Comptroller (Finance), Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr. /Sh. S/o Sh.
7. Personal File Dr/Sh.
8. Bill Clerk, Accounts & Finance, VMOU, Kota.
9. F/C B.M.P.C. KOTA 16/4

DY REGISTRAR (ESTT.)

Estt

27-9-14

To

The Registrar

Vardhaman Mahaveer Open University
Kota

Sub: Joining Report

Ref: OO No/VMOU/Estt./14/3618-26 Dt. 26.09.2014

Sir

With due reference to above cited subject I wish to join on the post of Assistant Professor in Zoology on the forenoon of 27.09.2014.

Kindly accept my joining, I am enclosing herewith the required certificates as per the order.

Thanking You
Dt. 27.09.2014

Yours sincerely
Hooda
(Sandeep Hooda)



Encl:- Certificate of medical fitness from P.M.O
Character Certificate from two reputed persons
Police verification from Deputy Commissioner of Police.

VARDHAMAN MAHARISHI UNIVERSITY: KOTA²⁹
(REGISTRAR OFFICE)

No.F.2/VMOU/Estt/T/07/ 14832-838

Dated: 03/08/2009

OFFICE-ORDER

On the recommendation of the Selection Committee and approved by the Board of Management in its meeting held on 01st August 2009 vide resolution No. 74/12, the Hon'ble Vice-Chancellor is pleased to appoint Dr. Anuradha Sharma W/o Sh. Ajay Kumar Dubey (D/o Sh. P.C. Sharma), date of birth 07/04/1977 on the post of Assistant Professor in Botany on a fixed remuneration Rs. 7950/- p.m. (Seven thousand nine hundred fifty rupees only) of pay scale 8000-275-13500 as per State Govt. notification No.F.12(5)FD (Rules) /05 Jaipur, dated 13-3-2006 as probationer trainee for a period of two years on the following terms & conditions:-

1. She will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, she shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. No deputation allowance shall be admissible to a probationer -trainee, if, deputed.
6. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of her new appointment), whichever is beneficial to her while she is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of her pay.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, her services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)
12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining her duty.

13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
- Planning and Designing of Curriculum and Programme
 - Writing/Rewriting, Editing, Revision, Translation of Unit
 - Vetting of Translation and Copy editing
 - Adaptation of a Unit
 - Audio, Video Programme
 - Radio Conferencing/Tele-Conference
 - Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - Coordination of a Course/Programme
 - Designing, Establishing, Monitoring Student Support Services
 - Professional Development (Seminars etc.)
 - Research & Self Development
 - Developing electronic media based materials and electronic media based counselling
14. She is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. She may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. She is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. She will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

sd/-
REGISTRAR

Copy to the following for information & necessary action:-

- The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
- OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
- Director Academic, Vardhaman Mahaveer Open University, Kota.
- Finance Officer, Vardhaman Mahaveer Open University, Kota.
- Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
- Dr. Anuradha Sharma W/o Sh. Ajay Kumar Dubey, 3/201, Ganesh Talab, Dada Bari, Kota- 324009
- Personal File of Dr. Anuradha Sharma
- Bill Clerk, Accounts & Finance, VMOU, Kota.


REGISTRAR

To,
The Registrar
Vardhaman Mahaveer Open University,
Kota

Sub: Joining Report

Dear Sir,

Pursuant to office order no. 14-832-838 Dated 03/08/2008, I join
my duty as Assistant Professor in Botany in the afternoon of 03/08/2009

Thanking you,

Yours Sincerely

Anuradha Sharma
03/08/2009

[DR. ANURADHA SHARMA]

Accepted and
forwarded

D.P.(E)

Dr. Yadav

2/8

3/8



VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

No.F.2/VMOU/ESTT/14/17068-75

Dated: 8 /01/2014

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 6th January, 2014 vide resolution No. 87/14 the Hon'ble Vice-Chancellor is pleased to appoint **Sh. Sushil Rajpurohit** S/o Shri Jasraj Purohit date of birth 24-07-1981 on the post of **Assistant Professor in Physics** on a fixed remuneration Rs. 18200/- p.m. (Eighteen thousand two hundred rupees only) in the UGC pay scale 15600-39000 & AGP 6000/- as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation trainee period i.e. two year.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2005 as per the direction of Govt. of Rajasthan.

REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota
4. Finance Officer, Vardhaman Mahaveer Open University, Kota
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota
6. Dr/Sh. S/o Sh.
7. Personal File Dr/Sh. *Sushil Rajput*
8. Bill Clerk, Accounts & Finance, VMOU, Kota

BY REGISTRAR(ESTT.)

To

The Registrar
Vardhaman Mahaveer Open University
Kota (Raj.)

Subject:- For joining duty as a Assistant Professor in Physics
Ref:- office order No. F-2/VMOU/Estt/14/17068-75 dated 08/01/2014
Respected Sir,

With reference to the subject and reference cited above, I want to join my duty as a Assistant Professor in Physics at VMOU Kota today on dated 22-01-2014 F/N. kindly accept my joining request. I shall be highly thankful to you for this act of kindness. I submitted my resignation ablligation of my previous job at GG college, Nizamabad on 10-01-2014
Thanking you.

Yours faithfully,

Dated
22-01-2014

Sushil Rajpurohit

Mob. 9413075621

Enclosed:

- (i) Certificate of Physical fitness
- (ii) Two Character Certificates
- (iii) Copy of resignation application of previous job at GG college Nizamabad (A.P.)

Dr. T. Singh

22.1.14

DR. ESTA.

22/1/14

It may be sent to DR. ESTA.

Registrar.

22.1.14

DR. ESTA.

22.01.14

Sn. Yadav 22/1/14

734 (PAA)
22.01.14

Date the 22/01/2014



(34)

33

VARDHAMAN MAHAVEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

No.F.2/VMOU/ESTT./14/ 17084-91

Dated: 8/01/2014

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 6th January, 2014 vide resolution No. 87/14 the Hon'ble Vice-Chancellor is pleased to appoint **Sh. Ravi Gupta S/o Shri Hari Gupta** date of birth **24-07-1983** on the post of **Assistant Professor in Mathematics** on a fixed remuneration **Rs. 18200/- p.m.** (Eighteen thousand two hundred rupees only) in the UGC pay scale **15600-39000 & AGP 6000/-** as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividhi-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation trainee period i.e. two year.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

7
REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr/Sh. S/o Sh.
7. Personal File Dr/Sh. *Ravi Gupta*
8. Bill Clerk, Accounts & Finance, VMOU, Kota.

[Signature]
DY.REGISTRAR(ESTT.)

10-1-14

सेवानें

(39)

34

श्रीमान् कुलसचिव महोदय,
वर्धमान महावीर खुला विश्वविद्यालय,
कोटा।

विषय- ज्वाइनिंग रिपोर्ट प्रस्तुत करने बाबत।

मान्यवर,

उपरोक्त विषयान्तर्गत सादर निवेदन है कि कुलसचिव कार्यालय, वर्धमान महावीर खुला विश्वविद्यालय कोटा के द्वारा जारी कार्यालय आदेश No.F.2/VMOU/Estt//14/17084-91 दिनांक 08-01-2014 के क्रम में आज दिनांक 09-01-2014 को अपरान्त सहायक आचार्य (गणित) के पद पर अपनी उपस्थिति दें रहा हूँ। सूचनार्थ प्रेषित है।

दिनांक : 09-01-2014

संलग्न :-

1. कार्यगुक्ति आदेश की प्रति,
2. मेडिकल सर्टिफिकेट
3. चरित्र प्रमाण पत्र (2)

मि.दी.पू.
(रा.गु.पू.)
आत्मज श्री हरि गुप्ता

Dr. J. Singh

It may be sent to DR. BSH.

Registered: Dr. BSH.

671 (PAA)
09-01-14

Dr. Yadav

10/1/14

Date the 9/1/14

मेडिकल
मेडिकल फील्ड में
एम. बी. एस. विभाग
कोटा (रा.)



VARDHMAN MAHAVEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

No.F2/VMOU/ESTT/15/ 7245

Dated: 20 / 01 / 2015

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 20th January, 2015 vide resolution No. 90/12 the Hon'ble Vice-Chancellor is pleased to appoint **Shri Neeraj Arora** S/o Shri Kamal Kishore Arora, date of birth 13-05-1989 on the post of **Assistant Professor in Computer Science** on a fixed remuneration Rs. 21840/- p.m. (Twenty one thousand eight hundred forty rupees only) in the UGC Pay Band 15600-39100 & AGP 6000/- as per State Govt. Rules as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he will be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

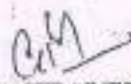
P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. He will be required to furnish/produce police verification from the concerned Superintendent of police.
18. He is directed to report on duty to Office of the Registrar, Vardhman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

— sd —
REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Planning & Development, Vardhman Mahaveer Open University, Kota.
4. Comptroller (Finance), Vardhman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhman Mahaveer Open University, Kota.
6. Sh. Neeraj Arora S/o Sh. Kama! Kishore Arora G-234, UIT Colony Pratap Nagar Jodhpur (Raj.) 342001 (Probationer Trainee.)
7. Personal File Shri Neeraj Arora Assistant Professor (Computer Science)
8. Bill Clerk, Accounts & Finance, VMOU, Kota.


DY.REGISTRAR(ESTT.)

(25)

38

To,

The Registrar
Vardhmann Mahaveer Open University
Kota

So.
P. put up
Ct
24/1/15

Subject:- Joining report on post of Assistant professor
Computer Science.

Ref:- Office order no F.2/VMOU/ESTT./15/7245
Date 20/01/2015

Sir,

I am Neeraj Arora, joining as Assistant
professor on date 24/1/2015 ^(forenoon) as per your office order
and I am submitting Medical certificate, character certificate
and police verification

Thanking you

Yours faithfully

DATE

24/1/2015.

Neeraj Ar.
24/1/2015
(NEERAJ ARORA)

39

VARDHAMAN MAHAVEER OPEN UNIVERSITY: KOTA
(REGISTRAR OFFICE)

No.F.2/VMOU/Estt/T/07/ 14825-831

Dated: 02/08/2009

OFFICE-ORDER

On the recommendation of the Selection Committee and approved by the Board of Management in its meeting held on 01st August 2009 vide resolution No. 74/12, the Hon'ble Vice-Chancellor is pleased to appoint **Dr. Anurodh Godha S/o Dr. Raj Kumar Godha**, date of birth 22/12/1983 on the post of **Assistant Professor in Commerce** on a fixed remuneration Rs. 7950/- p.m. (Seven thousand nine hundred fifty rupees only) of pay scale 8000-275-13500 as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 as probationer trainee for a period of two years on the following terms & conditions:-

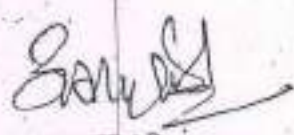
1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer-trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. No deputation allowance shall be admissible to a probationer-trainee, if, deputed.
6. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College).
12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.

13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
- a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - n) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

sd/-
REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Edu., Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr. Anurodh Godha, 41 Soni Nagar, Foy Sagar Road, Ajmer-305006
7. Personal File of Dr. Anurodh Godha
8. Bill Clerk, Accounts & Finance, VMOU, Kota.


REGISTRAR

To,
The Registrar
Vardhaman Mahaveer Open University,
Kota.

(55)

40

Sub: Joining Report

Dear Sir,

Pursuant to office order no. F.2/VMOU/Estt./T/07/14625-821 Dated 3/08/03, I join my duty as Assistant Professor in Commerce in the afternoon of 3rd August 2003.

Thanking you,

Yours Sincerely

Anurodh Godha

[Dr. Anurodh Godha]

Accepted and
forwarded

J.R.(E.) 3/8

3/8
3/8

3

VARDHAMAN MAHAVEER OPEN UNIVERSITY: KOTA
(REGISTRAR OFFICE)

No.F.2/VMOU/Estt/T/07/

14839-85

Dated: 03/08/2009

OFFICE-ORDER

(34)

On the recommendation of the Selection Committee and approved by the Board of Management in its meeting held on 01st August 2009 vide resolution No. 74/12, the Hon'ble Vice-Chancellor is pleased to appoint **Dr. (Mrs.) Keerti Singh W/o Sh. Himmat Singh (D/o Sh. Mohan Singh)**, date of birth 10/08/1979 on the post of **Assistant Professor in Education** on a fixed remuneration Rs. 7950/- p.m. (Seven thousand nine hundred fifty rupees only) in pay scale 8000-275-13500 as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 as probationer trainee for a period of two years on the following terms & conditions:-

1. She will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, she shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer- trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. No deputation allowance shall be admissible to a probationer -trainee, if, deputed.
6. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of her new appointment), whichever is beneficial to her while she is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of her pay.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, her services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)
12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining her duty.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting/Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation trainee period i.e. two year.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

Zerni
REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt., Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr/Sh. S/o Sh.
7. Personal File Dr/Shr. *Arjun Kumar Jain*
8. Bill Clerk, Accounts & Finance, VMOU, Kota.

a
DY. REGISTRAR (ESTT.)

No - F.2/VMOU/ET/11/013/7876 Dated 11-7-13

Forwarded to following for information and necessary action:-

- 1- Director, Academic VMOU, Kda.
- 2- Director, School of Continuing Education, VMOU, Kda.
- 3- Secretary to V.C.; V.C. Office, VMOU, Kda.
- 4- F.O., VMOU, Kda.
- 5- Bill Clerk, Accounts and Finance, VMOU, Kda.

✓

Dr. B. S. S. S.
Principal, VMOU, Kda.

44

The Director (Academic)
Vardhman Mahaveer Open University
Kota

Sub: Joining Report

Dear Sir,

Pursuant to office order no. 14839-845
dated: 3rd Aug, 2009. I join my duty as
Assistant Professor in Education in
the afternoon of 3rd Aug, 2009.

Thanking You,

Yours Sincerely,

Keerti

Dr. Keerti Singh

Date: 3rd Aug, 2009

Accepted and Forwarded

D.R. (Estt) Sanjay
3/8/09



VARDHAMAN MAHA VEER OPEN UNIVERSITY, KOTA
REGISTRAR OFFICE

No.F.2/VMOU/ESTT/14/17100-06

Dated: 8/01/2014

OFFICE-ORDER

On the recommendation of the Selection Committee and approval by the Board of Management in its meeting held on 6th January 2014 vide resolution No. 87/14 the Hon'ble Vice-Chancellor is pleased to appoint **Sh. Akhilesh Kumar S/o Shri Sudhish Kumar Pathak** date of birth **05-05-1980** on the post of **Assistant Professor in Education** on a fixed remuneration **Rs. 18200/- p.m.** (Eighteen thousand two hundred rupees only) in the UGC pay scale **15600-39000 & AGP 6000/-** as per State Govt. notification No.F.12(6)FD (Rules) /05 Jaipur, dated 13-3-2006 and F.18(1)Edu-4/2008 dated 16/5/08 as probationer trainee for a period of two years on the following terms & conditions:-

1. He will not be entitled to other allowances like Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Bonus, or any other allowance(s) called by whatever name similarly during probation training period.
2. No Travelling Allowance shall be admissible for joining as a Probationer-trainee. In case of journey on duty, he shall be allowed T.A. as on tour and in case of transfer only Mileage Allowance and incidental on the basis of fixed remuneration shall be admissible.
3. No deduction towards Employee Provident Fund shall be made from the fixed remuneration.
4. Probationer-trainee shall be eligible for Casual Leave of 12 days in a calendar year and for period of less than a calendar year, it shall be admissible in proportion on the basis of the completed months. Other leaves shall not be permitted in probation training period.
5. For an existing employee already in service prior to 20.1.2006 an option shall be given to opt either for the "fixed remuneration" or the existing pay scale (not the scale of his new appointment), whichever is beneficial to him while he is under probation training. After successful completion of probation training period, pay may be fixed as per rules, where such a Government servant will get due advantage of being in a regular pay scale earlier, and will get due protection of his pay.
6. Person already working in universities/Govt. Institutions may give his option for protection of pay drawing by him in accordance with the guidelines issued by the state government.
7. Medical facilities shall be permitted as per new medical rules of Govt. of Rajasthan.
8. New contributory pension scheme shall apply as per Govt. of Rajasthan notification no. F-13(1)FD/Rules/2003 dated 27.3.2004 and University order no. F-2/VMOU/Estt/vividh-Pension/06/802-829 dated 6/5/06.
9. Probation training period shall not be counted for Annual Grade Increment.
10. If the work of the candidate is not found satisfactory in the period of probation training, his services shall be terminated without any notice.
11. The appointment is subject to production of certificates of Physical fitness from competent Medical Officer (C.M.H.O./P.M.O./Superintendent of Medical College)

P.T.O.

12. The candidate has to produce a Character Certificate from two reputed persons at the time of joining his duty.
13. The candidate is responsible for specific job requirements of teacher in the Open University System. The key elements of teaching work are listed as below.
 - a) Planning and Designing of Curriculum and Programme
 - b) Writing/Rewriting, Editing, Revision, Translation of Unit
 - c) Vetting of Translation and Copy editing
 - d) Adaptation of a Unit
 - e) Audio, Video Programme
 - f) Radio Conferencing/Tele-Conference
 - g) Maintenance of a Course (Updating, Correcting Errors, Supplementary Material, Revision of Programme Guide & Prospectus, Assignment etc.)
 - h) Coordination of a Course/Programme
 - i) Designing, Establishing, Monitoring Student Support Services
 - j) Professional Development (Seminars etc.)
 - k) Research & Self Development
 - l) Developing electronic media based materials and electronic media based counselling
14. He is responsible for participation in contact programmes, workshops, week-end programmes, summer institutes, face to face teaching etc.
15. The candidate shall be responsible for any other work assigned by the University.
16. He may be transferred to any Regional / Study Centre of the University as and when it is deemed necessary.
17. Application for any post to any other institutions will not be forwarded by V.M.O.U. during probation trainee period i.e. two year.
18. He is directed to report on duty to Office of the Registrar, Vardhaman Mahaveer Open University, Kota within a period of 30 days from the date of issuing of the order; otherwise the appointment order will be treated as cancelled. He will be governed by the terms and conditions of the Service rules and the contract as may be specified by the Statute and the Ordinance of the University from time to time. Amended Service Rules shall apply to the appointment on or after 20.1.2006 as per the direction of Govt. of Rajasthan.

REGISTRAR

Copy to the following for information & necessary action:-

1. The Principal Secretary, Hr. Education, Govt. of Raj., Jaipur
2. OSD, Hr. Edu. (Gr.-4) Deptt. Govt. of Raj., Jaipur
3. Director Academic, Vardhaman Mahaveer Open University, Kota.
4. Finance Officer, Vardhaman Mahaveer Open University, Kota.
5. Secretary to V.C., Vardhaman Mahaveer Open University, Kota.
6. Dr/Sh. S/o Sh.
7. Personal File Dr/Sh.
8. Bill Clerk, Accounts & Finance, VMOU, Kota.

DY.REGISTRAR(ESTT.)

102

48

23/1/1938
10-1-14

सेवामें

श्रीमान कुलसचिव महोदय,
वर्धमान महावीर खुला विश्वविद्यालय,
कोटा।

विषय:- ज्वाइनिंग रिपोर्ट प्रस्तुत करने बाबत।

मान्यवर,

उपरोक्त विषयान्तर्गत सादर निवेदन है कि कुलसचिव कार्यालय, वर्धमान महावीर खुला विश्वविद्यालय, कोटा के द्वारा जारी कार्यालय आदेश No.F.2/VMOU/Estt//14/17100-06 दिनांक 08-01-2014 के क्रम में आज दिनांक 09-01-2014 को पूर्वान्ह सहायक आचार्य (शिक्षा) के पद पर अपनी उपस्थिति दे रहा हूँ। सूचनार्थ प्रेषित है।

दिनांक 09-01-2014

भवदीय
@Akhil Kumar / अखिलेश कुमार
(अखिलेश कुमार)
आत्मज श्री सुधीश कुमार पाठक

Dr. T. Singh 9/1/14

670 (PAR)
09.01.14

It may be sent to Dr. ESTH
Registrar 03.01.14

Dr. ESTH 9/1/14
Dr. ESTH 10/1/14

कोटा (पार.)