



VARDHAMAN MAHAVEER OPEN UNIVERSITY
Rawatbhata Road, KOTA -324021
REGISTRAR'S OFFICE

TENDER FORM
FOR 4 kva AUTOMATIC STABILIZER FOR A.C.'s

Estimated Cost	- Rs. 1,25,000.00
Earnest money	- Rs. 2500.00
Purchase date from	12.06.2013 to 17.6.13
Date of submission	-18.06.2013 upto 2:00 p.m.
Date of opening of tender-	18.06.2013 at 3.00P.M.

Cost of tender document is Rs.200.00 (Two hundred only) each.

Supplier/Bidder who downloads the tender document from university website shall enclose a D.D. of the amount of tender document in the favour of Vardhaman Mahaveer Open University, Kota at the time of submission of tender document.

REGISTRAR



VARDHAMAN MAHAVEER OPEN UNIVERSITY

Rawatbhata Road, KOTA -324021

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TENDER FORM FOR 4 KVA STABILIZER

1. NIT No. -
2. Name of firm :
3. Address of firm :
4. Phone / Mobile No. :
5. Earnest Money Rs D.D. No, Dt.
Name of Bank :
6. Firm Registration No.
7. PAN NO. :
8. TIN NO.:
9. Firm Bank Account No.:
10. Name of Bank IFSC Code
11. Other Description(if any):

S.N.	Specification of 4 kva stabilizers for A.C's	Amount including all taxes in Rs for the Make-pixel	Amount including all taxes in Rs for the Make-V-Guard	Amount including all taxes in Rs for the Make-Lloyd
01	Automatic Voltage Stabilizer with copper core, wall-mounted Input- 140-270 volts Output- 195-245 volts			
02	Period of warranty			

Note:-

- 1- The tender should be sent in the favour of the Registrar, V.M.O.U., Kota.
- 2- The cost of the tender will not be refunded.
- 3- The D.D. of the earnest money may be made in the favour of Vardhaman Mahaveer Open University, Kota.
- 4- The intial should be made on any type of cutting/overwriting.
- 5- The important documents to be attached/enclosed with the tender form are :-
 - 1- D.D. of the Earnest Money.
 - 2- Tender with signature.
 - 3- Registration and Pan Card copy of the firm.

Place:

Date:

Signature of Firm with Seal

From :

M/s.

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To

Registrar

Vadhaman Mahaveer Open University

Kota-324 021

Subject : Tender Document for **Supply of 4 KVA AC's Stabilizer.**

Reference : Your Tender Notification No.F2/V.M.O.U./P.C./2013/ 326 dated 08..06.2013.

Sir,

With reference to the above we have read and understood the terms and conditions of Tender Documents and agree to accept the same. We hereby sign and seal on every page of the document.

Necessary documents with self attestation are enclosed for ready reference.

Your sincerely,

Bidder's Seal & Signature



VARDHAMAN MAHAVEER OPEN UNIVERSITY

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General conditions/instructions for submission of Bidders/Tenders:

1. The sealed envelope should be addressed to Registrar, Vardhaman Mahaveer Open University, Kota. The tender form may be received from the office of the undersigned upto 17-06-13 in office hours. The completely filled sealed tender form will be received last upto 02:00 P.M. on 18-06-13. Bids received late i.e. after the expiry of the closing time will not be entertained and tender will be opened on 18/06/13 at 3:00 PM in under signed office.
2. The Earnest Money Deposit (EMD) of Rs. 2500/- (Two Thousand Five Hundred only) in the form of Demand Draft/pay order drawn in favor of "Vardhaman Mahaveer Open University, Kota" payable at Kota must be enclosed with Tender. In absence of it Tender will be rejected.
3. The EMD of the unsuccessful bidders will be refunded without any interest.
4. Photo copy of the Original Tender Form will not be accepted.
5. Sealed tender envelope and marked with **Tender for Supply of auomatic 4 KVA AC's Stabilizer.** is to be submitted.
6. The University reserves the right to accept/reject any tender without assigning any reason thereof.
7. Judicial Jurisdiction of all the disputes will be Kota only.
8. All the pages/documents of the quotation should bear the dated signature of the bidder. All the entries by the bidder should be in one ink & legibly written. Any over-writing corrections & cuttings should bear date initials of the bidder. Corrections should be made by writing-again instead of shaping or over-writing.
9. Rates should be quoted both in figures as well as in words. In case the rates quoted in words & figures are at variance, the rates written in words will be taken as final.
10. Finalization of any bid is the sole discretion of the University. University reserves the right to modify the tender document or any other condition. Accordingly the quotations can be modified by the bidders.
11. Quantity of items may be varying.
12. In case of delayed supply/ commissioning the penalty is to be deducted as per G.F.&A.R. rules.
13. Income Tax and other taxes will be deducted from the bills as per Govt. rules
14. **All taxes and duties should be in corporate in quoted rate.**
15. Conditional offers having conditions other than those specified herein shall not be considered and will be treated as invalid.
16. Tender shall be submitted in prescribed form only and completed in all respects. Incomplete tender will be rejected.
17. However, if the tender might not be opened on the date of opening/ selling/ receiving of the tenders, the same shall be shifted on the next working day with same time and place.
18. Delivery and installation of the items are to be supplied FOR destination within Ten days from the date of issue order.
19. Bidder should submit Self attested copy of Registration of firm and PAN Card of firms/proprietor/all the partner/company.
20. The payments will be made after the items have been received, opened, installed & good working, checked & found to be in order to our entire satisfaction. In case the item is rejected this has to be removed by the supplier at his own cost. No advance payment will be made.
21. **VMOU, Kota is a Govt. university and liable to get maximum educational discount from manufacturer, please specify it separately and provide attested copy educational partner (if any).**
22. **Bidder should submit their Authorization letter.**
23. Additional attachment regarding item should be provided by the bidder.
24. The supplier firm will submit two copies of the bill along with official purchase-order
25. The firm will have to sign an agreement on a Rs. 100 non-judiciary stamp paper with the University for the Warranty of the equipment supplied.
26. **Warrantee shall be clearly mentioned in the tender.**

REGISTRAR